Wiltshire Council
Where everybody matters

Community Area Grant Application Form
2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	1st Purton & Lydiard Beavers Pack
Contact name	
Contact address	
Contact number	e-mail
Organisation type	Not for profit organisation ☒ Parish/town council ☐ Other, please specify

2 – Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Wootton Bassett & Cricklade
Does your town/parish council know about your project?	Yes ☒ No ☐
What is your project? **Important: This section is limited to 300 characters only (inclusive of spaces).**	To provide play equipment for the 1st Purton & Lydiard Beaver Pack at their new premises Purton Youth Centre. Present meeting premises is at St Mary's Primary School, Infant Hall, which the Upper School is being rebuilt in Sept 2010, so the Infant Hall will be unavailable for hire.
Where will your project take place?	Purton Youth Development Centre
When will your project take place?	Monday evenings 5.30pm - 7pm
How many people will benefit from your project?	12 at present and will extend to 15
How does your project demonstrate a direct link to the community plan for your area? **Please provide a reference/page no.**	The project links to the young youth society by offering a good opportunity for the youngsters to be involved in the community outside of school hours Page 22

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

The link between our project and other local priorities, is that it will show Beavers the benefits of being involved with youth groups and will encourage them to participate in community youth groups as they progress through their school years.

How did you discover there was a need for your project and how will your project benefit your local community?
Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

My son started cubs and loved it, then my 6 year old asked about Beavers. I then enquired about Beavers and found that there was none in the village. I then enquired how to start up a Beaver group. I contacted the Scout Association and found 2 more mums to help run the group. We then started our training with the Scout Association to be warranted Leaders. We put the word around in the playground and soon we had 10 Beavers starting in January 2010. We have had 100 Scouts in the village so far and I am hoping that there will be a 100 Beavers in 10 years time and they would have participated in fund raising, litter picking, enjoyed village life, helped with projects within the village and taken the time to put others first and to always be helpful and grow into responsible adults and to then teach their children to be helpful too (I used to be a brownie).

Any other information about your project.

The accounts figures cover the entire Purton & Lydiard Scout group for year ending 31st March 2009 for Scouts & Cubs. The group organises an annual firework display in Lydiard Park that raises money for the Scout movement in the area and contributes to local charities. Most of the income (£40K) and expenditure (£30K) relates to this. We keep reserves to cover potential failure of the fireworks as the group carries the risk involved in setting up the event and paying suppliers. It has been difficult to obtain insurance to cover adverse weather etc and so we effectively have to self insure for the set up costs. The free reserves figure quoted is what is left after holding a reserve for the fireworks. After a full year of Beavers we estimate the amount raised by subscription will be £1,100, accommodation and other expenses will be about £1000. The Beaver colony has no current reserves.

3 - Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	**Male**		**Female**	
25 – 50 years	**Male**	7	**Female**	5
Under 25 years	**Male**		**Female**	
Disabled People	**Male**		**Female**	
Black and Minority Ethnic people	**Male**		**Female**	

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

If we are granted the full funding, then this year we could save our subs and have money to fall back on to make the group stable for the future. We are also prepared to do fund raising when all our trainiing and planning has finished.

If you were not awarded the full amount requested, what would be the impact on your project?
We would not be able to carry out the activities we do with the group at present, so not having these activities on offer we take the risk of losing members as they may lose interest and not want to continue with the group.

How will you know whether your project has made a difference in the community?
When the waiting list increases and more parents want their children to be involved in a young community group where they are safely looked after and enjoy pursuing Beaver activities.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?	Yes ☐ No ☒
To who have you applied for funding for this project (other than Wiltshire Council)?	None
Have you been successful?	Yes ☐ No ☒
Have you or do you intend to apply for a grant from another area board within this financial year? **If yes, please state which ones.**	Yes ☐ No ☒
Are you in receipt or anticipating other funding from Wiltshire Council for this project?	Yes ☐ No ☒

4 - Information relating to your last annual accounts (if applicable)

Year ending: 2009	**Month:** March	**Year:** 2008/2009
A - Total income:	£48,030	
B - Minus total expenditure:	£42877	
Surplus/deficit for year: (A minus B)	£5153	
Free reserves held:	£7966	

5 - Financial information

Project Costs A Please provide a full breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	P/C	
			P/C	
Equipment (see details on quote)	£888	**Own fundraising/reserves**		£
Fellowes Laminator	£40			£
challenge 1m Candle Spotlight	£15	**Parish/town council**		£
	£			£
	£	**Trusts/foundations**		£
	£			£
	£	**In kind**		£
	£			£
	£	**Other**		£
	£			£
	£			£
	£			£
	£			£
Total Project Expenditure	£943	**Total Project Income**		£0

Total project income B	£0
Total project expenditure A	£943
Project shortfall A – B	£943
Award sought from Wiltshire Council Area Board	£943
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	Lloyds TSB
Please give the title name of the organisations' bank account e.g. current	Current

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

☒ Written quotes including the one you are going to use

☒ Latest inspected/audited accounts or annual report

☒ Income and expenditure budget for current financial year

☐ Project budget (if applicable)

☒ Terms of reference/constitution/group rules

☒ Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

I hope as a leader everyone would be welcome black, white, disabled, boys or girls and everyone would be treated in the way I would like to be treated and the Scout Association would want me to treat them.

b) How does your project work to promote inclusion, participation and good community relations?

We welcome everyone and we have been trained to make sure that if any member could not afford to come to our group or afford to buy a uniform then the group funds would pay for that child to be treated the same way as a paying member.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

☒ Under 25's ☐ Over 50's

☒ Mostly or all men/boys ☐ Mostly or all women/girls

☐ Specific minority ethnic groups (please state which groups)

☐ Specific faith groups (please state which groups)

☐ People/families on low income

☐ Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that…

☒ **I have read the funding criteria**

☒ **The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.**

☒ **If an award is received, I will complete and return an evaluation sheet.**

☒ **That any other form of licence or approval for this project has been received prior to submission of this application.**

☒ **That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. ☒ Child Protection ☒ Public Liability Insurance**

☒ **Equal opportunities** ☒ **Access audit** ☐ **Environmental impact**

☐ **Planning permission applied for (date)   or granted (date)**

☒ **That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.**

☒ **I give permission for press and media coverage by Wiltshire Council in relation to this project.**

Name:	Date:
Position in organisation:	

Please return your completed application to the appropriate Area Board Locality Team